

## Firefighter Recruit – During Academy

Reports to:	Academy Instructor	FLSA:	Non-Exempt
Division:	Training	Status:	Full-Time
Location:	Training Academy	Grade:	n/a
Reviewed:	11/09	Revised:	11/09

### Position Summary

The fundamental reason this classification exists is to attend the Northwest Fire District Academy to learn general duty firefighter work. Incumbents are sent to the Fire Academy for training in firefighting methods, emergency medical services, fire code enforcement and prevention practices, salvage operations, public relations, physical fitness and associated topics to prepare for appointment as a Firefighter. **After successful completion of the Fire Academy, employees may be appointed to the position of FIREFIGHTER. SEE FIREFIGHTER JOB DESCRIPTION.**

**Essential Functions** *(Any one position may not include all of the duties listed, nor do any listed examples include all tasks which may be found in positions of this class.)*

- Attends Northwest Fire District Academy to review firefighting skills and related rescue techniques, emergency medical techniques, fire codes, fire apparatus and equipment use, fire prevention and investigation methods, salvage and overhaul operations through classroom training, drills and observation.
- May undergo classroom instruction relative to Firefighter requirements, such as Firefighter I and II.
- Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality seamless customer service.
- Learns how to:
  - Lay and connect hose;
  - Hold nozzles and direct water streams;
  - Raise and climb ladders;
  - Use chemical extinguishers, bars, hooks, lines and other firefighting equipment;
  - Perform salvage and overhaul operations;
  - Administer emergency medical treatment to injured persons;
  - Perform maintenance work in the upkeep of Fire District property;
  - Inspect buildings and premises for compliance with Fire laws.
- Learns the “Northwest Way” and the Northwest Fire District’s concept of customer service.
- Complies with the rules, policies and procedures as set forth by the District.
- Performs other duties as assigned.

## Required Knowledge, Skills and Abilities

### Ability to:

- Learn job related material through structured lecture and reading and through oral instruction and observation. This learning takes place in both a classroom setting and in an on-the-job training setting.
- Understand and follow oral and written instructions in the English language.
- Work cooperatively with other District employees and the public.
- Work for long periods of time, requiring sustained physical activity and intense concentration.

### Additional Requirements:

- Candidates for positions in this class are required to be at least eighteen (18), and successfully complete the District's selection process.
- Must be EMT Certified within the State of Arizona prior to entrance into the Recruit Academy.
- Must meet all medical and other standards established by the Public Safety Retirement Systems of the State of Arizona.

Some positions require the use of personal or District vehicles on District business. Individuals must be physically capable of operating the vehicles safely, possess a valid driver's license and have an acceptable driving record.

## Required Education, Experience and Training

- 18 + years old
- High School Diploma, GED or higher degree
- Valid Driver's License
- National Registry EMT-B or EMT-P or State of Arizona EMT or CEP
- CPR card
- Physical ability to perform job functions
- Good character

Physical Activity	Definition	Never	Occasionally (activity or conditions exist 0-2.5 hrs/day)	Frequently (activity or conditions exist 2.5-5.5 hrs/day)	Constantly (activity or conditions exist 5.5+ hrs/day)
Repetitive Motion	Repeating movements of arms, hands, wrists, fingers			X	
Talk	Express or exchange ideas verbally			X	
Hear	Perceive sound by ear			X	
See	Obtain impressions through the eye				X
Kneel	Bend legs at knee, come to rest on knees			X	
Crouch/Squat	Bend body down and forward, bending legs and spine			X	
Crawl	Move on hands, knees, and feet		X		
Climb	Ascend/descend ladders, stairs, ramps		X		
Sit	Sit				X
Stand	Stand				X
Walk	Move about on foot; average distance per shift 3-5 miles		X		
Bend/Stoop	Bend downward and forward by bending spine at waist		X		
Lift	Raise or lower object > 10 lbs. from one level to another				X
Lift	Raise or lower object > 25 lbs. from one level to another			X	
Carry	Transport an object				X
Push	Press with steady force, thrust objects forward, downward, outward		X		
Pull	Drag or tug objects		X		
Turn/Twist	Move a body part in circular motion		X		
Balance	Exceeding ordinary body equilibrium			X	
Reach	Extend hands and arms in any direction		X		
Handle	Seize, hold, turn with hands		X		
Distinguish Color	Ability to distinguish color		X		
Fingering	Picking, pinching, typing, or otherwise with fingers rather than whole hand			X	
Grasping	Applying pressure to an object with the fingers and palm			X	
Feeling	Perceiving attributes of objects, such as size, shape, temperature, or texture			X	
Mental / Cognitive Activity	Definition	Never	Occasionally (activity or conditions exist 0-2.5 hrs/day)	Frequently (activity or conditions exist 2.5-5.5 hrs/day)	Constantly (activity or conditions exist 5.5+ hrs/day)
Communication	Comprehend and use basic language, either written or spoken, to communicate information and ideas				X
	Comprehend and use technical or professional language, either written or spoken, to communicate complex ideas			X	
Calculation	Perform numerical operations using basic counting, adding, subtracting, multiplying, or dividing			X	
	Perform complex quantitative calculations or reasoning using algebra, geometry, statistics, or abstract symbols		X		
Problem Solving	Formulate and apply appropriate course of action for routine or familiar situations				X
	Use logic to define problem, collect information, establish facts, draw valid conclusions, interpret information and deal with abstract variables for unique or unfamiliar situations				X
Environmental Conditions	Definition	Never	(activity or condition exists)	(activity or condition exists)	(activity or condition exists)

Weather And Temperature	Protection from weather conditions but not necessarily from temperature changes			X	
	Subject to outside environmental conditions – no effective protection from weather			X	
	Activities occur inside and outside				X
	Subject to extreme cold (typically below 32°)		X		
	Subject to extreme heat (typically above 100°)		X		
Atmospheric Conditions	One or more of the following conditions that affect the respiratory system of the skin: fumes, odors, dusts, mists, gases, or poor ventilation		X		
	Worker is required to wear a respirator		X		
Noise	Sufficient noise to cause the worker to shout in order to be heard above the ambient noise level		X		
Vibration	Exposure to oscillating movements of the extremities or whole body		X		
Hazards	Proximity to moving mechanical parts, moving vehicles, electrical current		X		
	Working on scaffolding and high places		X		
	Exposure to chemicals		X		
	Exposure to oils: air and/or skin exposure to oils and other cutting fluids		X		
	Worker is required to function in narrow aisles or passage ways		X		
	Worker is exposed to infectious diseases			X	
	Worker is required to function around prisoners or mental patients		X		

### Physical Requirements Checklist

- SEDENTARY**
- Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull, or otherwise move objects, including the human body.
  - Sitting most of the time.
- LIGHT**
- Exerting up to 20 pounds of force occasionally and/or a negligible amount of force constantly to move objects.
  - Use of arm and/or leg controls requiring greater exertion of force than for sedentary work, and worker sits most of the time.
- MEDIUM**
- Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- HEAVY**
- Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.
- VERY HEAVY**
- Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force constantly to move objects.

*This job description is intended to indicate the basic nature of the position(s) allocated to this class and examples of typical duties that may be assigned. It does not imply that all positions within this class will perform all the duties listed, nor does it attempt to list all possible duties that may be assigned.*

*This job description does not constitute an employment agreement between the employer and employee and is subject to revision by the employer as the needs of the employer change and/or requirements of the job-related duties expand or are updated.*