



NORTHWEST FIRE/RESCUE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA
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NORTHWEST FIRE DISTRICT REGULAR GOVERNING BOARD MEETING

**Northwest Fire District Training Facility
8165 N. Wade Road
Marana, Arizona**

**Tuesday, December 15, 2009
1800 Hours**

AGENDA

The Northwest Fire District Governing Board will meet in Public Session for a Regular Governing Board Meeting on December 15, 2009, at 6:00 p.m., in the Conference Room of the Northwest Fire District Training Facility Located at 8165 N. Wade Road, Marana, AZ.

The following topics will be subject to Governing Board consideration, discussion, approval, or other action. All items on the agenda are set for possible action.

The order of the Agenda may be changed by order of the Board.

- I. CALL TO ORDER/ROLL CALL/AFFIRMATION OF QUORUM
- II. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA
- III. PRESENTATION OF SERVICE AWARDS
- IV. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Governing Board files. Those wishing to address the Governing Board should complete a Citizen Information Card prior to the meeting being called to order. The Governing Board is required under law to accept any materials presented. At the conclusion of the public forum, individual Board Members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter and place it on a future agenda. However, Board Members may not discuss or take action on a matter raised during a call to the public, that is not already on the agenda, and are not obligated to comment upon materials or presentations made by the public.



V. CONSENT AGENDA

- A. Approval of Minutes of the November 17, 2009, Regular Governing Board Meeting and the Minutes of the November 30, 2000, Special Governing Board Meeting, and the Minutes of the November 30, 2009, Executive Session
- B. Adoption of Resolution No. 2009-056 Re-Approving a Second Amendment to the Communications Site Lease Agreement between ALLTEL Communications of the Southwest Limited Partnership and Northwest Fire District for Fire Station No. 32 Conveying the Bill of Sale for a Communications Tower to the Northwest Fire District
- C. Approval of Disclosure Statement of Meeting Notice Posting Locations for Northwest Fire District Governing Board Meetings and Local Pension Board Meetings for 2010

VI. REPORTS AND CORRESPONDENCE

- A. Fire Chief's Report – This is a summary of the activities of the Fire Chief and administrative staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Life Safety Services and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training
- B. Finance Director's Reports – This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Lease-Purchase Escrow Account Status, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report

VII. OLD BUSINESS

- A. Discussion and Consideration to Approve Further Direction to the Human Resources Director Based on Survey Information Gathered from other Fire Departments and Fire Districts as Directed by the Governing Board at the Board Meeting October 27, 2009, for the Fire Chief's Performance Appraisal Tool and Process; this may include Discussion about the District's Vision, Philosophy, Values, and Mission Statement; and the Fire Chief's Current Job Description

- B. Discussion and Possible Action about the Fire Chief's Alternative Contract (Options) Asked for when the Contract was Last Renewed; Review Draft Alternative Contract Format
- C. Discussion and Possible Action about a District-Wide Organizational Chart Depicting Positions and Identifying Personnel Currently Filling some of the Positions
- D. Discussion and Possible Action about the Purchase of Gun Storage Lockers for Citizens' Guns at District Facilities
- E. Report to the Governing Board about Take-Home Vehicle Assignments; Discussion and Possible Action on Guidance from the Governing Board regarding a Draft Policy for Staff Vehicle Acquisition, Assignment, and Use

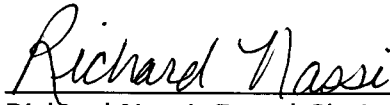
VIII. NEW BUSINESS

- A. Election of Northwest Fire District Governing Board Officers (Chairman, Vice Chairman, and Clerk) for One-Year Terms for 2010
- B. Appointments to Serve on the Northwest Fire District Local Pension Board for Year 2010 and Designation of Northwest Fire District Local Pension Board Chairman
- C. Adoption of Resolution No. 2009-057 Ordering the Annexation of the Dove Mountain Centre II Property Located North of Tangerine Road and East of Dove Mountain Boulevard
- E. PowerPoint Presentation and Discussion about a Hazardous Materials Incident that Occurred on August 2, 2009, at 2870 W. Magee Road, Tucson, AZ
- F. Discussion and Possible Action to Approve Moving Forward with the Process of the Series C Bond Sale to Finance Capital Improvement Projects like the Rebuilding of Stations 30 and 32 and Completing Portions of the Central Services Training Center; the Discussion will include a Comparison of Bond Pamphlet Information to Actual and Historical Bond Rates
- G. Discussion and Possible Action to Approve Selection of a Company to begin the Bond Rating Process

IX. FUTURE AGENDA ITEMS

- A. Future Agenda Items [A Governing Board Member may bring forth general topics for a future meeting agenda. The Governing Board may not discuss, deliberate or take any action on the topics presented, pursuant to A.R.S. § 38-431.02 (H).]

X. ADJOURNMENT


Richard Nassi, Board Chair *gh*

Two Board Briefing Books containing material related to the Board Meeting are available for public review the day before and the day of the Board Meeting during office hours at the Administration/Life Safety Office located at 5225 W. Massingale Road, Tucson, Arizona 85743 – (520) 887-1010. The two Board Briefing Books are also available for public review at the Board Meetings.

The Northwest Fire District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03 (A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item.

The Northwest Fire District Training Facility is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations, may request those through the Northwest Fire District "Administrative Services Director" at least twenty-four hours before the meeting.

Posted December 10, 2009