



NORTHWEST FIRE/RESCUE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

ADMINISTRATION/LIFE SAFETY SERVICES 5225 W. MASSINGALE RD. TUCSON AZ 85743
PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org

NORTHWEST FIRE DISTRICT REGULAR GOVERNING BOARD MEETING

**Northwest Fire District Training Facility
8165 N. Wade Road
Marana, Arizona**

**Tuesday, April 27, 2010
1800 Hours**

AGENDA

The Northwest Fire District Governing Board will meet in Public Session for a Regular Governing Board Meeting on April 27, 2010, at 6:00 p.m., in the Conference Room of the Northwest Fire District Training Facility Located at 8165 N. Wade Road, Marana, AZ.

The following topics will be subject to Governing Board consideration, discussion, approval, or other action. All items on the agenda are set for possible action.

The order of the Agenda may be changed by order of the Board.

- I. CALL TO ORDER/ROLL CALL/AFFIRMATION OF QUORUM
- II. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA
- III. PRESENTATION OF SERVICE AWARDS
- IV. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Governing Board files. Those wishing to address the Governing Board should complete a Citizen Information Card prior to the meeting being called to order. The Governing Board is required under law to accept any materials presented. At the conclusion of the public forum, individual Board Members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter and place it on a future agenda. However, Board Members may not discuss or take action on a matter raised during a call to the public, that is not already on the agenda, and are not obligated to comment upon materials or presentations made by the public.



- V. CONSENT AGENDA [The Consent Agenda contains items which might require action by the Board, but which are generally routine items not requiring Board discussion. Usually, a single motion will approve all items on the Consent Agenda, including any resolutions. However, a Board Member may remove any item from the Consent Agenda, and that item will be discussed and voted upon separately.]
- A. Approval of Minutes of the April 6, 2010, Special Governing Board Meeting and Minutes of the Executive Session
 - B. Approval to Renew Contract (IFB No. 0602) with Municipal Emergency Equipment (MES) for Hydraulic Powered Extrication System and Approval for the Purchase of Extrication Tools on this Contract (IFB No. 0602), not to Exceed \$30,000
 - C. Approval to Amend the Order of Business in the Governing Board Meeting Agenda Section of the Bylaws of the Northwest Fire District Eliminating "Old Business" and "New Business" and Adding One Category, "Business" for Amendment of District Bylaws, Article V.9 (f) and (g)
 - D. Approval to Renew the District's Insurance with the Current Provider, Emergency Services Insurance Program (ESIP), for Property and General Liability Insurance, through The Mahoney Group, to be Effective May 1, 2010
 - E. Approval to Enter into a Fire Protection Agreement with an Out-of-District Resident for the Property Owned by Edward J. and Pamela J. Schaeffer, 9953 N. Silverbell Road, Tucson, AZ
 - F. Approval of the 2010 Election Schedule Detailing the Process for the Election of Two Governing Board Members as Part of the November 2, 2010, General Election
 - G. Adoption of Resolution No. 2010-017 Approving Amendment No. 1 to the Intergovernmental Agreement between the Town of Marana, Northwest Fire District and Marana Unified School District No. 6 for Development Plans Review and Inspection, Facility Use and Sharing, Fees, and General Cooperation, to Clarify the Agreement's Effective Date
 - H. Discussion and Possible Action to Approve Federally Mandated Changes to District Personnel Policy: 13.6.1, Consolidated Omnibus Budget Reconciliation Act (COBRA) Subsidy, with the Continuing Extension Act of 2010; which Extends the Period from March 31, 2010 to May 31, 2010, to be as if included in the Provisions of Section 3001 of Division B of the American Recovery and Reinvestment Act of 2009

VI. REPORTS AND CORRESPONDENCE

- A. Fire Chief's Report – This is a summary of the activities of the Fire Chief and administrative staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Life Safety Services and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training
- B. Finance Director's Reports – This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Lease-Purchase Escrow Account Status, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report

VII. RILLITO ANNEXATION PUBLIC HEARING

- A. Discussion of the Rillito Annexation Boundary Change Impact Statement; Possible Discussion Concerning the Character of the Property and the Impact of Bringing it into the District
- B. Public Hearing Regarding the Proposed Rillito Annexation
- C. Approval of Rillito Annexation Boundary Change Impact Statement for the Annexation of an Area Located West of I-10 and North of Avra Valley Road; and Authorization of Circulation of Petitions

VIII. BUSINESS

- A. Adoption of Resolution No. 2010-018 Designating the Week of May 16, 2010, as Emergency Medical Services (EMS) Week in the Northwest Fire District
- B. Approval of Adoption of 2010-2011 Tentative Budget and Scheduling of the Public Hearing on the Budget; Discussion and Possible Action on all Aspects and Elements of the Proposed Tentative Budget Draft, including but not limited to: Expenditures, Revenues, General Fund, Wildland Fund, Capital Improvement Fund, Capital Projects Fund, Capital Reserve Fund,

Grants and Contracts Fund, Ambulance Fund, Medical Self-insurance Fund, and General Obligation Bond Fund; the Draft Budget's Potential Impact on the District's Tax Rate May Also Be Discussed; Advantages and Disadvantages of Budget Options May Also Be Discussed; Funding for Capital Improvements, Replacement, etc., May Also Be Discussed; the Meet and Confer Process with the Employee Union May Also Be Discussed; The Board may also Set a Future Special Meeting on the Budget

- C. Discussion and Update about Changes to Southwest Ambulance's Operations within the District and the District's Operational Responses to these Changes
- D. Discussion, Possible Action and Timeline Presentation about the Potential Future of Ambulance Operations within the District
- E. Discussion and Possible Action regarding Cost Recovery Fees for Patients Transported by a Northwest Fire District Rescue Company
- F. Adoption of Resolution No. 2010-019 Approving the Intergovernmental Agreement between Northwest Fire District and the Pima County Sheriff's Department to Provide for Ongoing Skills Maintenance through Field Emergency Vehicle Ride-Alongs for the Pima County Sheriff Department's Medically Trained Personnel
- G. Discussion and Possible Action to Approve the Sundt Contract for Fire Station No. 30 and Fire Station No. 32 Reconstruction Consisting of Pre-Construction Services in Preparation of Construction of Two New Fire Stations including Demolition, Renovation and Addition to Existing Fire Stations on Independent Sites Located in Pima County, Arizona
- H. Discussion and Update about the Process and Issues with Obtaining Domestic and Fire Protection Water Service for the Proposed Central Services Campus
- I. Discussion and Possible Action to Approve the Amendment No. 2 to the Existing Construction Contract (RFQ No. 0706) with Sundt Construction to Construct Phase I of the Central Services Campus in the Amount of \$6,925,076 that includes Alternate 1, Outdoor Dirty Classroom, Contingent upon the Sale of Series C Bonds; Discussion and Consideration may also include the Proposed Paving of Massingale Road in Front of the Administration Facility; Due to Possible Increases in Vendors' and Subcontractors' Bid Pricing, the Guaranteed Maximum Price May Increase by the Time of the Board Meeting

- J. Executive Session Pursuant to A.R.S. § 38-431.03 (A)(1) for Consideration of Employment Matters Related to the Fire Chief's Annual Performance Appraisal
- K. Discussion and Review of the Fire Chief's Annual Performance Appraisal

IX. FUTURE AGENDA ITEMS

- A. Future Agenda Items [A Governing Board Member may bring forth general topics for a future meeting agenda. The Governing Board may not discuss, deliberate or take any action on the topics presented, pursuant to A.R.S. § 38-431.02 (H).]

X. ADJOURNMENT



George Carter, Board Chair

Two Board Briefing Books containing material related to the Board Meeting are available for public review the day before and the day of the Board Meeting during office hours at the Administration/Life Safety Office located at 5225 W. Massingale Road, Tucson, Arizona 85743 – (520) 887-1010. The two Board Briefing Books are also available for public review at the Board Meetings.

The Northwest Fire District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03 (A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item.

The Northwest Fire District Training Facility is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations, may request those through the Northwest Fire District "Administrative Services Director" at least twenty-four hours before the meeting.

Posted April 22, 2010